

## TECHNICIAN APPLICATION FORM

**Assessment Date Preferred:** .....

### Section One – Your Details:

(ALL fields must be completed)

Title	<input type="text"/>	Forename(s)	<input type="text"/>
Surname	<input type="text"/>	Date of Birth	<input type="text"/>
Home Address	<input type="text"/>		
	<input type="text"/>	Post code	<input type="text"/>
Home / Mobile Telephone Number	<input type="text"/>		
Applicant's Email Address	<input type="text"/>		
Employer	<input type="text"/>		
Work Address	<input type="text"/>		
	<input type="text"/>	Post Code	<input type="text"/>
Work Telephone Number	<input type="text"/>		
Work Email Address	<input type="text"/>		

### Section Two – Accreditation Application:

Specify the ATA level & route you wish to apply for:   
(e.g. Technician OR Senior : MET / Panel / Paint / VDA Pt B / MET Light / Glazing / Air Con)

Existing ATA card Number required for MET additional module:

### Section Three - Career History

Starting with your current position, please list your previous positions (over the last five years. Use a separate sheet of paper if necessary)

From / To	Job Title	Company Name	Type of Business
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Please ensure this completed application form is received by your chosen ATA centre at least 10 working days prior to your date in order for registration processes to be completed and the qualification made available to the candidate

### Section Four – Qualifications:

Details of relevant vocational and professional qualifications. Please attach COPIES of certificates and any supplementary information you may feel appropriate, e.g. current C.V. We regret that we are unable to return copies of certificates received.

Date Achieved	Description	Place	Level / Grade
IMI Awards candidate number (if applicable):		IMI membership number (if applicable):	

### Section Five – Registration on Accredited Technician Database:

Upon successful completion of your assessment, you will be registered on the IMI/Thatcham Bodyshop Accreditation database.

As part of this process, you are required to read and sign the Code of Conduct printed below to signify your acceptance:

#### Code of Conduct:

- Accept the Code of Conduct as a condition of Automotive Technician Accreditation registration
- Uphold the standing of the profession and conduct themselves in such a manner as not to bring the profession into disrepute
- At all times be strictly professional in their approach to the public, business colleagues and all those whom they meet in their day to day business activities
- Maintain professional competence and skills in respect of all developments and legislation applicable to this profession (CPD)
- Perform their duties and observe their responsibilities to their employers, staff and the public with integrity, courtesy and consideration
- Take all reasonable steps to ensure that work undertaken by staff under their control is performed with integrity, courtesy and consideration
- Not incur personal gain through abuse of their professional position
- Work within the framework of the law at all times, particularly relating to the operation of the organisation with which they are connected
- Respect the confidentiality of any information given by customers, employers, staff and suppliers
- Not directly, indirectly or unfairly injure the reputation of another accredited technician
- Encourage staff under their control to raise their educational standards and skill through continuing professional development (CPD)

### Section Six – Declaration:

I hereby apply for inclusion to the Automotive Accredited Technician register. I confirm that the information supplied in support of my application is correct, that I have not been convicted of any offence relating to my employment in the motor industry, and that nothing has been withheld that would affect my suitability for inclusion.

I accept the above Code of Conduct as a condition of my being registered on Automotive Technician database

I consent to this information being collated, stored and released for the purposes of Automotive Technician Accreditation and its register, both in written and electronic format. This will be done in line with the principles of the Data Protection Act 1988.

Signature

Date

Note: Please inform your assessment centre if you require any special assessment arrangements (e.g. an interpreter) at the time you submit this application.